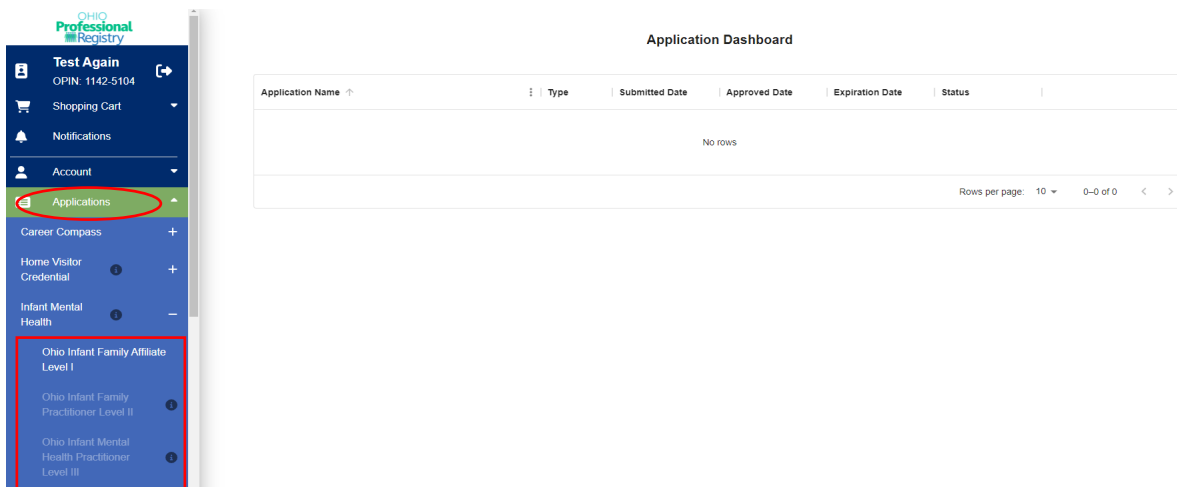


Infant Mental Health Application User Guide

Prior to applying for the Infant Mental Health (IMH) credential:

- 1) Please make sure you have created a profile in the Ohio Professional Registry (OPR). If you have not completed this step then follow the steps in the [How To Create OPR Profile User Guide](#).
- 2) Make sure that all required education, employment, and applicable trainings have been uploaded and verified in your OPR profile.
- 3) Click the Applications Tab, choose Infant Mental Health, and select the level for which you intend to apply.



4) In each competency area, click “Select training” and choose the title(s) of the training that are applicable to the competency area.

Please note:

- a) Training must be at least 1 hour.
- b) Up to 3 hours of training will be applied.
- c) The training must be within the last six years.
- d) Training can only apply to one content area.

Child Growth and Development			1.5 hrs
Professional Development Name	Date Completed	Verified Professional Development Hours	Hours Applied to Credential
<input checked="" type="radio"/> Conference: Inclusion in the classroom: How can English Language Learners be supported and included in an inclusive classroom?	4/25/2019	1.5 hrs	1.5 hrs
Select Professional Development for this content area			
<input type="radio"/> Administrator Rules Review Training	2/7/2019	7.5 hrs	
<input type="radio"/> Adverse Childhood Experiences	1/9/2020	1.25 hrs	
<input type="radio"/> Certified Diversity Lactation Instructor - Breastfeeding Education Training	3/31/2023	40 hrs	
<input type="radio"/> Child Care Center Orientation Training	6/17/2019	6 hrs	
<input type="radio"/> Conference: Keynote: Being More Than One Thing, Finding More Than One Way - Appreciating Human Relationships as the Developmental Foundation for Children, Families, and the Helping Professionals	4/26/2023	1 hrs	
<input type="radio"/> Conference: Managing Change in the Childcare Center	4/26/2019	1.5 hrs	
<input type="radio"/> Conference: Peak Professionalism and Peace Only a TAP Away!	4/27/2019	1.5 hrs	
<input type="radio"/> Conference: Slay the Dragon	4/26/2023	1 hrs	
<input type="radio"/> Conference: Trauma Responsive Care with Families	4/26/2023	1 hrs	
<input type="radio"/> Conference: You Do Have Time for That! Building Resiliency for Home Visitors	4/26/2023	1 hrs	
<input type="radio"/> DECA Program for Preschool - Overview Training	7/31/2019	6.5 hrs	
<input type="radio"/> Engaging Families of Young English Language Learners ELL Module 2	10/19/2018	6 hrs	
<input type="radio"/> FROG Hop-Up for Supes: Transition to FROG Scale Training	7/11/2022	4 hrs	
<input type="radio"/> Great Beginnings Start Before Birth	1/8/2020	21.5 hrs	
<input type="radio"/> HFA Implementation	1/28/2020	21 hrs	
<input type="radio"/> Hop-Up for Staff: Transition to FROG Scale Training	7/8/2022	8 hrs	
<input type="radio"/> Managing Implicit Bias and Maternal Health	9/13/2022	4 hrs	

5) Upload the following Documents separately in PDF format.

- a) Work experience letter(s)- two (2) years of experience in infant/early childhood (internships, practicums, summer employment and out of state experience, are all acceptable). The work experience can be included in the reference letters, a separate letter, or on a resume.
- b) Professional reference from each of the following (two total references) following the [Letter of Reference Guidance](#).

- i) Current Supervisor
 - (1) FCC or owner advice: A past supervisor, colleague, CCR&R person, other, but not a parent, can provide the reference letter and serve in the “current supervisor” role as required for this credential.
- ii) Colleague or Service Recipient
 - (1) The colleague letter must be written by someone of the same level or rank as you. It cannot be written by someone you supervise, or someone who is/has directed/supervised/hired you.
- c) Completed Reflective Assessment signed by Supervisor.
 - i) [Ohio Infant Family Affiliate Level I](#)
 - ii) [Ohio Infant Family Practitioner Level II](#)
 - iii) [Ohio Infant Mental Health Practitioner Level III](#)
- d) [Signed Code of Ethics](#)

Total Professional Development Hours (applied/required) 20.5 hrs of 20 hrs

Attachments

Ohio Infant Family Affiliate Level I (OIFA-I) requires the following documents to be uploaded for review:

- Work experience letter(s)
- Signed Code of Ethics
- Completed Reflective Assessment signed by Supervisor

Professional reference from each of the following (two total references):

- Current Supervisor
- Colleague or Service Recipient

Please view our resources page for more information regarding this credential. <https://ocrra.org/ohio-professional-registry/ohio-infant-mental-health/>

Upload a PDF File (The system currently takes PDFs only)

[Back To Applications](#) [Save as Draft](#) [Submit Application](#)

- 6) Once all documents have been uploaded then click “Submit” and allow 30 business days for your application to be processed.

Application Dashboard

Application Name	Type	Submitted Date	Approved Date	Expiration Date	Status	
Instructor	Initial	2023-11-20 09:34:50 AM	2023-11-22		Approved ✔	VIEW
Ohio Infant Family Practitioner Level II (OIFP-II)	Initial	2024-01-22 02:11:30 PM			Submitted	VIEW

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7) To review the status of your application, refer to your application dashboard.

Credentials + Add Credentials

Credential	Points	Effective Date	Expiration Date ↓	Status	Actions
Ohio Infant Family Practitioner Level II (OIFP-II)	2.00	2024/01/27	2026/01/26	Verified ●	Print Certificate
Ohio Infant Family Practitioner Level II (OIFP-II)	2.00	2022/01/27	2024/01/26	Verified ●	Print Certificate
Ohio Certified Prevention Specialist I	0.50	2020/07/22	2022/07/22	Verified ●	Download

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8) For additional questions, please contact support@occrra.org.