



**Child Care Center Manual Procedure Letter No. 31
Child Care In-Home Aide Manual Procedure Letter No. 9
Family Child Care Manual Procedure Letter No. 25**

TO: All Child Care Center Manual Holders
All Child Care In-Home Aide Manual Holders
All Family Child Care Manual Holders

FROM: Kimberly Hall, Director

SUBJECT: September Child Care Ratio Pandemic & Support Payments

This procedure letter obsoletes the following procedure letters:
Child Care Center Manual Procedure Letter No. 30
Child Care In-Home Aide Manual Procedure Letter No. 8
Family Child Care Manual Procedure Letter No. 24

Background:

Effective August 9, 2020 licensed child care programs were able to return to pre-pandemic ratios and class sizes. Governor DeWine also shared that funds would be made available to support those providers who decided to maintain the lower ratios and class sizes. On August 25, 2020 the Ohio Department of Job and Family Services opened up the August application to provide:

1. **COVID-19 Support Payments:** Newly licensed, approved and certified child care providers (Centers, Temporary School Age Child Care Centers, Type A homes and Type B homes, Approved Day Camps and In-Home Aides) and previously licensed, approved and certified child care providers (Type A homes and Type B homes, Approved Day Camps and In-Home Aides) opening for the first time since March 25, 2020 were eligible for COVID-19 payments to provide assistance in covering the cost of COVID-19 classroom dividers, personnel costs, cleaning supplies, personal protective equipment (PPE), temporary sinks, thermometers, and other expenses.
2. **Ratio Support Payments:** Licensed child care programs that were electing to maintain the reduced ratio and class sizes received a payment to support their ongoing costs. This payment was based on enrollment and star rating.

Support

The funding structure for September is as follows:

COVID-19 Payment:

Newly licensed and certified child care providers (Centers, including Temporary Pandemic School Age Child Care Centers, Type A homes and Type B homes, and In-Home Aides) and

previously licensed and certified child care providers (Centers, Type A homes and Type B homes, and In-Home Aides) opening for the first time since March 25, 2020 in September will be eligible for a COVID-19 payment. These payments are intended to provide assistance in covering the cost of COVID-19 classroom dividers, personnel costs, cleaning supplies, personal protective equipment (PPE), temporary sinks, thermometers, and other expenses.

COVID-19 payments are a flat amount. Centers and family child care programs will have payments based off the program’s star rating.

The payment structure is as follows:

Setting	Base Payment	Rating					
		1 star	2 star	3 star	4 star	5 star	Unrated
In Home Aides	\$100						
Centers	\$2,500	\$2,625	\$2,950	\$3,025	\$3,225	\$3,375	\$2,500
Type B Homes	\$250	\$300	\$350	\$400	\$450	\$500	\$250
Type A homes	\$500	\$600	\$700	\$800	\$900	\$1,000	\$500

Child Care Center - Ratio Support Grant:

Centers that received an August ratio support payment will automatically be issued a September payment at the same amount as the August payment as they committed to reducing ratio and class size for both August and September in the August application. **A new application is not required, and no new applications will be accepted.** This payment is intended to continue to support Child Care Centers who maintain the reduced ratios for September. If a center was awarded an August grant and chooses to return to regular ratios for October, please notify pandemicsupportgrant@occrra.org stating that the program is returning to regular ratios and therefore, waiving the right to an October 2020 ratio support grant, if funding allows.

These payments are intended to provide assistance in covering the cost of COVID-19 classroom dividers, cleaning supplies, personal protective equipment (PPE), personnel working in reopened classrooms, temporary sinks, thermometers, payroll and other expenses.

The payments will be as follows:

# of Children Served Public & Private	Star Ratings					
	1 star	2 stars	3 stars	4 stars	5 stars	Unrated
Up to 6	\$273	\$305	\$313	\$333	\$348	\$250
7 - 12	\$545	\$610	\$625	\$645	\$695	\$500
13 - 18	\$3,234	\$3,634	\$3,726	\$3,973	\$4,157	\$2,961
19 - 24	\$4,311	\$4,845	\$4,968	\$5,297	\$5,543	\$3,948
25 - 33	\$5,928	\$6,662	\$6,832	\$7,283	\$7,622	\$5,429
34 - 42	\$7,545	\$8,479	\$8,695	\$9,270	\$9,701	\$6,909

43 - 51	\$9,162	\$10,296	\$10,558	\$11,256	\$11,780	\$8,390
52 - 60	\$10,779	\$12,113	\$12,421	\$13,242	\$13,858	\$9,871
61 - 69	\$12,395	\$13,930	\$14,284	\$15,229	\$15,937	\$11,351
70 - 75	\$13,473	\$15,141	\$15,526	\$16,553	\$17,323	\$12,338
76+	\$13,653	\$15,343	\$15,733	\$16,774	\$17,554	\$12,503

Application & Payment

The application for the COVID-19 payments closed on September 25, 2020.

The September 2020 Ratio Support Payment application will open on Wednesday, September 30, 2020 and close at 12:00 p.m. on Monday, October 5, 2020. Centers that received an August 2020 Ratio Support payment will automatically be issued a September 2020 Ratio Support Payment as they committed to reducing ratio and class size for both September and October 2020. If a program was denied or didn't apply in August and has maintained the reduced ratio and class size in September, then the program can apply for September ratio payment.

Programs who applied for the September COVID-19 grant payment but were not eligible for the September ratio support payment will have their application status changed to additional action needed. Programs will be required to update the ratio support enrollment numbers and then resubmit by 12:00 p.m. on Monday, October 5, 2020.

Reconciliation

A reconciliation will be required for each payment received. For the September payment, the reconciliation is due December 31, 2020. Programs should retain receipts, invoices and documentation for expenses. Reconciliation submission guidance will be provided by OCCRRA.

Questions: Please email your questions to pandemicsupportgrant@occrra.org